



State Bar of New Mexico  
Office of General Counsel

# PETITION AND AGREEMENT FOR FEE ARBITRATION

## Instructions

Return the signed and dated Petition along with any supporting documentation in a single PDF file. Supporting documentation may include:

- Signed fee agreement or contract between you and the respondent (if any)
- Billing statements and receipts
- Correspondence regarding the issue at hand

RETAIN THE FEE ARBITRATION  
PROCEDURES PROVIDED WITH THIS PETITION  
AGREEMENT FOR YOUR REFERENCE

**Return the Petition and materials in a single PDF file to:**

State Bar of New Mexico  
Office of General Counsel  
Fee Arbitration Program  
[feearbitration@sbnm.org](mailto:feearbitration@sbnm.org)

**Please note that fee arbitration submissions are limited to 10 pages of supporting documentation. This page limit does not include the Fee Arbitration Petition or billing statements/invoices.**

**Completed submissions may be mailed to:**

State Bar of New Mexico  
Fee Arbitration Program  
P.O. Box 92860  
Albuquerque, NM 87199

**Or emailed as attachments to: [feearbitration@sbnm.org](mailto:feearbitration@sbnm.org)**

## PETITION

Petitioner's Name: _____	Respondent's Name: _____
Street Address: _____	Street Address: _____
City/State/Zip code: _____	City/State/Zip code: _____
Telephone Number: _____	Telephone Number: _____
Email: _____	Email: _____

I, \_\_\_\_\_ hereby request arbitration of the fee dispute between myself and \_\_\_\_\_.  
The amount of attorney fees in dispute is \$ \_\_\_\_\_.

**For amounts between \$1,000 and \$25,000, the hearing is before a SINGLE arbitrator. For amounts greater than \$25,000, please select one of the following:**

- I request the hearing be held before a single arbitrator; *OR*
- I request that a hearing be held before three arbitrators.

**Please submit the signed and dated Petition and supporting documents electronically in a single PDF file to [feearbitration@sbnm.org](mailto:feearbitration@sbnm.org). For single PDF files larger than 50MB, you must submit three USB drives if requesting a single arbitrator hearing or four USB drives if requesting a three-arbitrator hearing. Each USB drive must contain the signed and dated Petition and supporting documents in a single PDF file and sent by mail or hand-delivered to the State Bar of New Mexico, Fee Arbitration Program.**

A brief statement of the facts giving rise to the dispute is as follows: \_\_\_\_\_

\_\_\_\_\_  
(Additional page(s) may be attached if more space is needed. Attach copies of supporting documents including bills, receipts, agreements, correspondence, etc.)

## AGREEMENT

I the undersigned hereby agree to submit to arbitration under the State Bar of New Mexico Fee Arbitration Procedures for a controversy concerning fees and/or costs.

**I acknowledge that I have read the attached State Bar of New Mexico Fee Arbitration Procedures.**

I agree that:

1. Except as may otherwise be expressly provided in these procedures, the arbitration shall be held in accordance with the New Mexico Uniform Arbitration Act § 44-7A-1 et. seq. NMSA 1978.
2. Any arbitration award filed with the Office of General Counsel shall be final and binding upon the parties and may be confirmed and enforced by any court of competent jurisdiction.

\_\_\_\_\_  
Petitioner's Signature

\_\_\_\_\_  
Date

*Office Use Only*

Date Sent to Respondent:  
\_\_\_\_\_

File Stamped Date